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| **Date: 27th January 2019**  **Time: 11:00 to 16:00**  **Venue: SIS Project Way**  **Week: 4** | |
| **Attendees:** | |
| 1. Haonan | √ |
| 2. Zer Dong | √ |
| 3. Alan | √ |
| 4. Jin | √ |
| 5. Regan | √ |

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| **Agenda** | |
| **No.** | **Description** |
| 1 | Further dashboard and UI improvements |
| 2 | Reworked UAT questions |
| 3 |  |

Further work on the admin dashboard was done The UAT questions have been restructured according to Prof.Ben’s suggestions, including questions asking participants to rank several factors in rating the knowledge aspects delivered by the application, as well as highlighting what was liked or disliked. The backend team plans to meet Xavier on the 30th to discuss further on possible algorithms to augment the search functions.

**The meeting was adjourned at 1800. These minutes will be circulated and adopted if there are no amendments reported in the next three days.**

**Prepared by,**

**Alan**

**Vetted and edited by,  
 Zer Dong**